**Instructions**: Please complete all of the relevant fields to capture all required information to identify materials intended for inclusion on the ISO 20387 Scope of Accreditation. This will help ensure that an assessor’s technical expertise is correctly matched to the materials that your Biobank preserves and enables A2LA staff to generate the desired draft Scope of Accreditation.

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| --- | --- | --- | --- | --- |
| Category: | Subcategory: | Activities:  | Storage Conditions: | Internal/External Methods: |
| e.g. Human/VeterinaryORPlant MaterialORFungal | Biofluids, cells, molecular, tissue, blood spot, hair, nails, bacteria, virusesWhole plant material, organic solvent extracts, aqueous extractsWhole material, mycelium, spores | Acquisition\*CollectionPreparation/PreservationStorage\*Testing/AnalysisDistribution | e.g. -80 Freezer, Slides, Cyrofreezer, etc.  | e.g. SOP001 – Acquisition,SOP002 – Preparation,SOP003 – Storage,VIDAS AOAC 996.08,SOP004 - Distribution  |
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| Please attach sheet(s) for additional materials |

\*Acquisition and Storage must be a performed activity along with one other activity, per ISO 20387 clause 3.6.

**DOCUMENT REVISION HISTORY**

|  |  |
| --- | --- |
| **Date** | **Description** |
| 09/26/23 | * Changed Authentication to Analysis under “Activities” to align with ISO 20387 clause 3.6
* Added examples under “Internal/External Methods”
* Added clarifying language for required activities
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