**Instructions**: Please complete all of the relevant fields to capture all required information to identify materials intended for inclusion on the ISO 20387 Scope of Accreditation. This will help ensure that an assessor’s technical expertise is correctly matched to the materials that your Biobank preserves and enables A2LA staff to generate the desired draft Scope of Accreditation.

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| --- | --- | --- | --- | --- |
| Category: | Subcategory: | Activities: | Storage Conditions: | Internal/External Methods: |
| e.g. Human/  Veterinary  OR  Plant Material  OR  Fungal | Biofluids, cells, molecular, tissue, blood spot, hair, nails, bacteria, viruses  Whole plant material, organic solvent extracts, aqueous extracts  Whole material, mycelium, spores | Acquisition\*  Collection  Preparation/Preservation  Storage\*  Testing/Analysis  Distribution | e.g. -80 Freezer, Slides, Cyrofreezer, etc. | e.g. SOP001 – Acquisition,  SOP002 – Preparation,  SOP003 – Storage,  VIDAS AOAC 996.08,  SOP004 - Distribution |
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| Please attach sheet(s) for additional materials | | | | |

\*Acquisition and Storage must be a performed activity along with one other activity, per ISO 20387 clause 3.6.

**DOCUMENT REVISION HISTORY**

|  |  |
| --- | --- |
| **Date** | **Description** |
| 09/26/23 | * Changed Authentication to Analysis under “Activities” to align with ISO 20387 clause 3.6 * Added examples under “Internal/External Methods” * Added clarifying language for required activities |