To apply for A2LA accreditation under the forensic field for Inspection activities, each applicant is required to identify the Discipline/Inspection Type/Technology and associated practices, guides, manuals, or procedures for which accreditation is sought on Table A below. In addition, please identify the types of materials, locations and/or structures that your organization inspects on Table B below. This will ensure that an assessor’s technical expertise is correctly matched to the inspection activities that your organization performs and enables A2LA staff to generate the desired draft Scope of Accreditation.

Refer to the example proposed scope of accreditation (0000.01) on the next page for reference when entering the required information in tables A and B. Submit via electronic means.

**Table A**

Discipline/Inspection Type/Technology used: Inspection Practice, Guide, or Procedure:

|  |  |
| --- | --- |
| Crime Scene Investigation: |  |
| Standard Practice for Collection and Preservation of Information and Physical Items by a Technical Investigator | e.g. ASTM E1188-05 |
| Standard Guide for Sexual Assault Investigation, Examination, and Evidence Collection | e.g. ASTM E1843-96 |
| Standard Guide for the Collection of Non-Volatile Memory Data in Evidentiary Vehicle Electronic Control Units | e.g. ASTM E2493-07 |
| Standard Practices for Bulk Sample Collection and Swab Sample Collection of Visible Powders Suspected of being Biological Agents from Nonporous Surfaces | e.g. ASTM E2458-06 |
| Standard Practice for Investigation of Investigating Carbon Monoxide Poisoning Incidents | e.g. ASTM E2292-04 |
| Standard Guide for Techniques in Land Search | e.g. ASTM F1633-97 |
| Standard Practice for Radiological Emergency Response | e.g. ASTM E2601-08 |
|  |  |
| Forensic Engineering: |  |
| Standard Guide for Composing Walkway Surface Investigation, Evaluation and Incident Report Forms for Slips, Stumbles, Trips, and Falls | e.g. ASTM F1694-09 |
| Standard Guide for Using the Surface Ground Penetrating Radar Method for Subsurface Investigation | e.g. ASTM D6432-99 |
|  |  |
| **Please attach sheet(s) for additional inspection processes** | |

## Table B

Types of materials, locations and/or structures that the organization inspects/examines:

|  |
| --- |
| e.g. Suspect/victim homes, public locations, vehicles and other locations of suspected criminal activity. |
|  |
|  |

# *PROPOSED SCOPE OF ACCREDITATION*

SCOPE OF ACCREDITATION TO ISO/IEC 17020:2012

*Identify the materials and/or locations that are inspected*

EXAMPLE DRAFT SCOPE ORGANIZATION1

12345 Main Street

Frederick, MD 21704

John Doe Phone: 555 555 5555

FORENSIC INSPECTION

Valid To: MM DD, YYYY Certificate Number: 0000.01

In recognition of the successful completion of the A2LA evaluation process, accreditation is granted to this organization to perform the following inspections of items and locations of suspected criminal activity:

|  |  |
| --- | --- |
| Discipline/Inspection Type/Technology used: | Inspection Practice/Guide/Manual/Procedure: |
|  | List the Inspection type and associated standard practice, guide, manual, or procedures that the organization is seeking accreditation for. |
| Crime Scene Inspection |  |
| Standard Guide for Techniques in Land Search | ASTM F1633-97 |
| Standard Practice for Collection and Preservation of Information and Physical Items by a Technical Investigator | ASTM E1188-05 |
| Standard Guide for the Collection of Non-Volatile Memory Data in Evidentiary Vehicle Electronic Control Units | ASTM E2458-06 |
|  |  |
| Forensic Engineering: |  |
| Walkway Inspection | ASTM F1694-09 |
| Subsurface Investigation - Surface Ground Penetrating Radar Method | ASTM D6432-99 |
|  |  |
|  |  |

1This laboratory meets A2LA [R318 - Specific Requirements - Forensic Examination Accreditation Program-Inspection](https://a2la.qualtraxcloud.com/ShowDocument.aspx?ID=5675) for the above listed inspection activities

\* Please note that to be considered for accreditation, a copy of each selected inspection practice, guide, manual, or procedure and the requisite equipment must be available at the organization’s facility.

\*\*Please note that an organization can be accredited to in-house practices, guides, manuals, or procedures in combination with or in lieu of internationally recognized methods. Applications for in-house developed practices, guides, manuals, or procedures must include a brief description of the inspection technique, a listing of any technology used and an indication of the products, materials, and/or structures and locations inspected.

**Document Revision History**

|  |  |
| --- | --- |
| **Date** | **Description** |
| 01/05/19 | * Integrated into Qualtrax |
| 09/20/19 | * Updated Header/Footer to current version * Added Qualtrax hyperlinks * Updated format and font for consistency |
| 12/14/20 | * Editorial changes |